

FROGS TOOLS (Second Grade Mini Office)

A mini office is filled with reference pages for the students own learning.

The mini office actually helps the student move towards being a more independent learner as he looks up the answers to his own questions.

Since the mini office is affixed to a file folder, it can be easily folded up and put away when not needed. But when the child needs to look up a fact, he knows right where to go -- to his mini office.

Directions for Making the Mini Office

YOU WILL NEED:

3 file folders (Legal size)

glue

scissors

printed reference materials (bought at school)

laminating materials

1. 3 file folders will make a 4 panel mini-office.

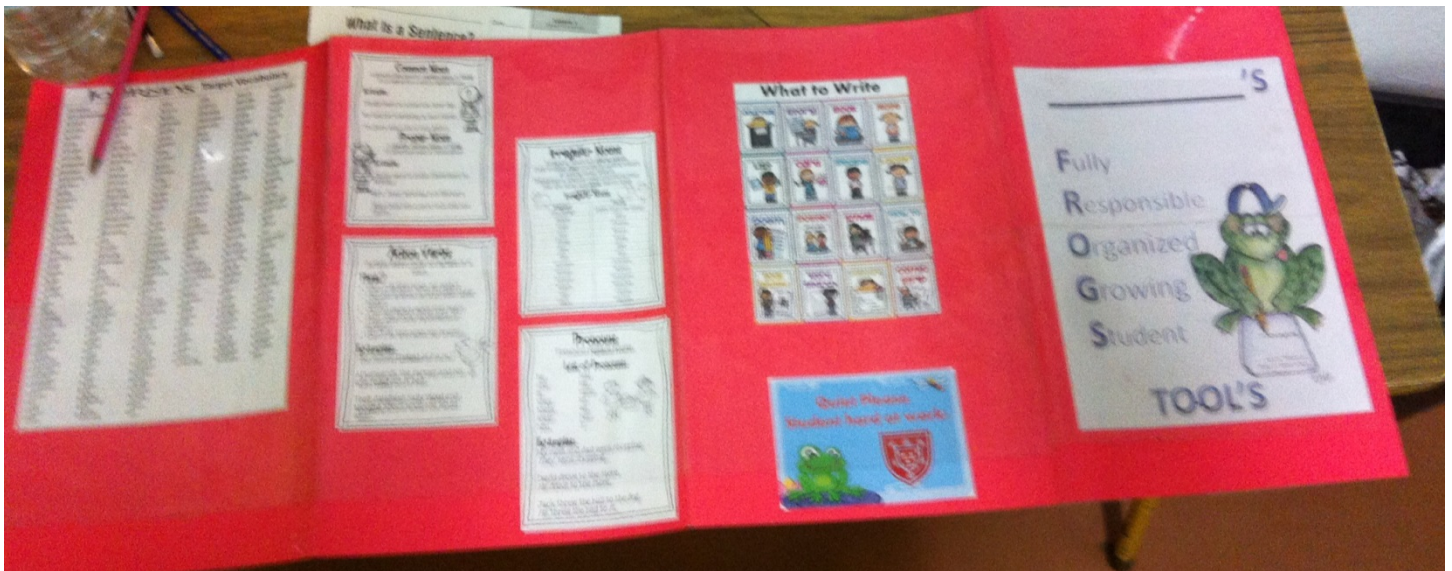
2. Lay out the file folders, overlapping as shown below. Glue them together. Let dry.



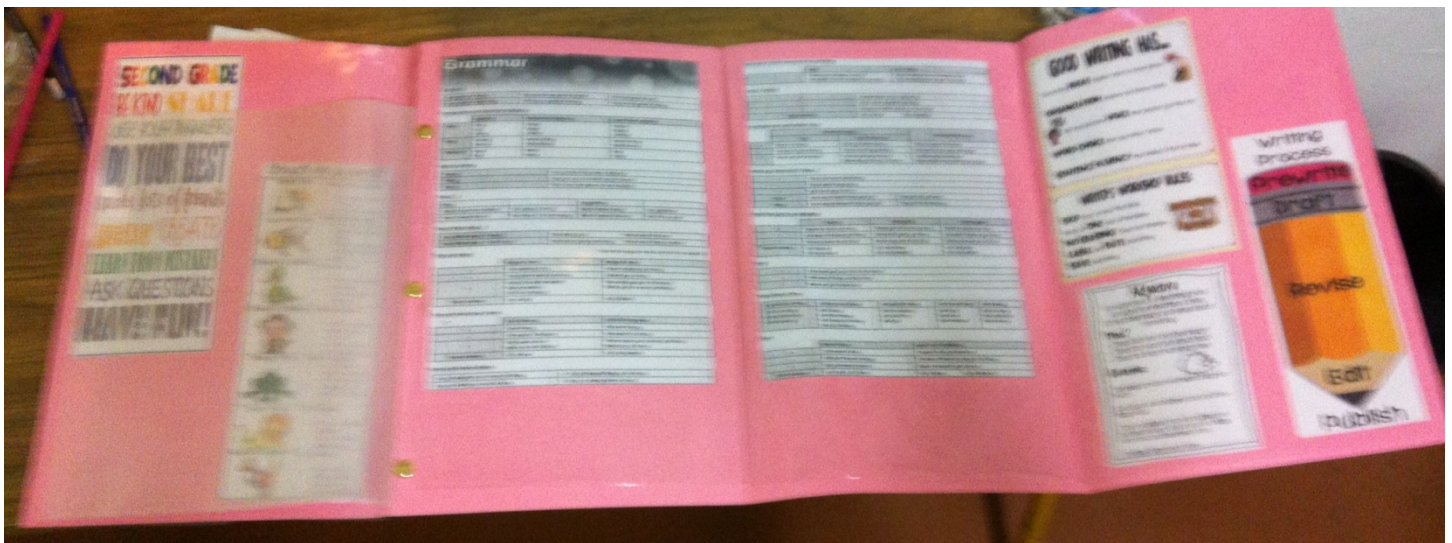
3. Print the reference materials to use. Cut them out.

4. Arrange the reference materials on the file folders, then glue the materials in place.

5. When glue is completely dry, laminate using clear contact paper, or clear packing tape.



Outside View



Inside View